



Dear Society Members

18 February 2016

Re: Call for Board Nominations

On behalf of the Southern African HIV Clinicians Society, it is my pleasure to invite all members of good standing to submit nominations for candidates to serve on the Board of Directors of the Society for the period commencing May 2016 and ending May 2018.

The board is ultimately responsible to determine the purpose of the organisation in line with the objectives outlined in the Memorandum of Incorporation of the Society, through the implementation of the organisation's vision and mission, and the review and modification of these guiding principles as required.

In addition, the Board of Directors is also responsible for the continuity of the organisation, which it provides through the effective recruitment of, and oversight over suitably qualified management and staff, and by ensuring that adequate funding is secured. The Board of Directors sets the targets for the Society's progress in reaching its mission and vision, and is also responsible for establishing the identity of the Society by securing community support and appreciation for the Society's *raison d'être* and long term direction.

The current board members who are putting themselves forward for re-election are: Dr Francesca Conradie, Dr Moketsi Mathe, Dr Michelle Moorhouse, and Prof Yunus Moosa. Dr Brian Eley, Dr Ashraf Grimwood, Dr Natasha Davies, Dr Lesego Mawela, and Dr Tim Tucker will be rotating off the board.

There are several board positions available and we would like to invite new nominees to stand for election. We are looking especially for eligible members with relevant business and/or management skill/experience, and/or experience in raising funding and/or leaders within our field to put themselves forward. We would also welcome nominations of members who have the following skills or expertise: paediatrics, nursing, rural experience, private practice experience; and members from varied provinces in South Africa and the region.

Please feel free to nominate a candidate (or yourself) by the 4th of March 2016, using the attached nomination form.

Nominees will be required to submit, by no later than the 4th of March:

- A half page biographical profile
- A brief position statement of not more than 500 words. In this position statement, nominees will be asked to address two questions:
 - a. What is your vision for the position?
 - b. What is a critical issue that Society members are facing that you think needs to be addressed?
 - A letter attesting to the fact that the nominee understands the requirements of the office and agrees to use his/her best ability to carry out those responsibilities, agrees to support and further the Society vision and mission, and has the support of his/her

employer to participate fully in the Society board as required by the duties of the office sought.

Members will be notified of nominees who meet the criteria by the 14th of March 2016. The election of new members of the Board of Directors will take electronically during March and early April and will be announced during the AGM on the 15th of April (during the Society's biennial conference in Johannesburg).

Should you have any queries or concerns, please contact Lauren on lauren@sahivsoc.org.

Sincerely



Dr Francesca Conradie
President: SA HIV Clinicians Society

General Responsibilities for All Board Members:

Participate in the development and oversight of policies to ensure the effective governance and fiscal health of the organisation through attendance at scheduled Board meetings each year.

Support the strategic plan and participate in strategic planning meetings.

Represent the membership as ambassadors of the organisation and the profession.

Approve the annual operating budget.

Participate on Committees.

Mentor the incoming officer at end of their term to ensure a smooth transition.

Ensure smooth transition of committee chairs and within key committees.

Work in cooperation with other Board members.

Be aware of opportunities to develop new revenue streams.

Participate in annual performance evaluation of CEO.

Must be a team player and have excellent organisational skills.

Advise the Board of any changes in job, position or lifestyle that might negatively affect officer's ability to serve the Society.

All Board members, except for the Office of the President, can be re-elected to one consecutive term.



2016 Board Nomination Form

Name of Candidate Nominated:

Name of Nominator:

Reason for Nomination:

Candidate is aware of and has accepted nomination:

Biographical profile:

Vision:

Critical Issue:

Letter from organisation:

